

**EL RENO MUNICIPAL AUTHORITY**  
REGULAR MEETING OF  
TUESDAY – FEBRUARY 13, 2018 – 5:30 P.M.  
EL RENO CITY COUNCIL CHAMBERS  
101 N. CHOCTAW AVENUE – EL RENO, OKLAHOMA

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**MINUTES**

**A. CALL MEETING TO ORDER**

*Chairman White called the meeting to order at 6:03pm.*

**B. ROLL CALL**

Present: Matt White, Chairman  
Bob Ballhorn, Trustee  
Tim Robinson, Trustee  
Tracey Rider, Trustee  
JT Chronister, Vice-Chairman

Staff Present: Dan Galloway, City Manager  
Karen Fowler, Deputy Treasurer  
Lindsey Grigg, City Clerk  
Ken Brown, Police Chief  
Kent Lagaly, Fire Chief  
Marsha Leck, Finance Director/City Treasurer  
Alli Hernandez, Admin Clerk/PIO  
Roger Rinehart, City Attorney  
Jeff Kouba, Public Works Director  
Matt Sandidge, Assistant Manager  
Dustin Downey, City Planner  
Buddy Kamm, Airpark Manager  
Kim Dorward, Utility Billing Supervisor

Others: Ray Dyer, El Reno Tribune  
Colin Forsey, Main Street Chairman

**C. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

**D. CONSENT AGENDA: *The following items are considered to be routine by the El Reno Municipal Authority and will be enacted with one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately:***

1. Approval of minutes of the January 9, 2018 Regular Meeting of the El Reno Municipal Authority.
2. Approval of budget amendments for the Fiscal year ending June 30, 2018 to appropriate funds for remaining expenses on automated meters, overlay project on Roberts, Allison, Ash, Cavanaugh, Duane, Dille, and Holbrook, transfer funds from Evans Rd. fund to Radio Road fund and record Brenntag escrow for Radio Road work, budget for street work on Britton Road, and water reuse project change order, record 2013 Sales Tax Revenue interest.

3. Approval of claims requiring Trustee authorization for the period beginning January 1, 2018 and ending January 31, 2018.

Chronister **MOVED, SECONDED** by Robinson to approve items no. 1, 2 and 3 of the consent agenda.

**VOTE WAS:**

**AYE:** Ballhorn, Robinson, Rider, Chronister

**NAY:** None.

**ABSTAIN:** White.

**ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 4 to 1 with 0 absent.*

**E. DISCUSSION ITEMS**

4. \*Discussion, consideration, and possible action to payoff Hotel/Motel Revenue note, Taxable Series 2015 on March 1, 2018. Payoff on March 1, 2018 will be \$382,764.05 or less.

Chronister **MOVED, SECONDED** by Ballhorn to approve to payoff Hotel/Motel Revenue note, Taxable Series 2015 on March 1, 2018. Payoff on March 1, 2018 will be \$382,764.05 or less.

**VOTE WAS:**

**AYE:** Ballhorn, Robinson, Rider, Chronister, White

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 5 to 0 with 0 absent.*

5. \*Discussion, consideration, and possible action to accept bid from Schwarz Paving to mill, stabilize and overlay selected streets across the city limits.

Robinson **MOVED, SECONDED** by Ballhorn to accept bid from Schwarz Paving to mill, stabilize and overlay selected streets across the city limits in the amount of \$816,654.00.

**VOTE WAS:**

**AYE:** Ballhorn, Robinson, Rider, Chronister

**NAY:** None.

**ABSTAIN:** White.

**ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 4 to 1 with 0 absent.*

6. \*Discussion, consideration, and possible action to award the bid for Hwy 81 Gravity Sewer Improvements Project I-13 to J.T.M. Services.

Robinson **MOVED, SECONDED** by Ballhorn to award the bid for Hwy 81 Gravity Sewer Improvements Project I-13 to J.T.M. Services in the amount of \$123,874.20 and the \$14,763.00 addition for a total of \$138,610.20 with ODOT paying a portion of the main bid in the amount of \$49,748.50.

**VOTE WAS:**

- AYE:** Ballhorn, Robinson, Rider, Chronister
- NAY:** None.
- ABSTAIN:** White.
- ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 4 to 1 with 0 absent.*

- 7. \*Discussion, consideration, and possible action on Resolution No. 18-019, establishing utility fees, and providing an effective date.

Ballhorn **MOVED, SECONDED** by Rider to Resolution No. 18-019, establishing utility fees.

**VOTE WAS:**

- AYE:** Ballhorn, Robinson, Rider, Chronister, White
- NAY:** None.
- ABSTAIN:** None.
- ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 5 to 0 with 0 absent.*

Chronister **MOVED, SECONDED** by White to Resolution No. 18-019, effective date of March 1, 2018.

**VOTE WAS:**

- AYE:** Ballhorn, Robinson, Rider, Chronister, White
- NAY:** None.
- ABSTAIN:** None.
- ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 5 to 0 with 0 absent.*

**F. ADJOURNMENT**

Filed in the office of the City Clerk and posted on the bulletin board at the west entrance of the El Reno Municipal Building, 101 N. Choctaw at 4:00pm on February 9, 2018.

Chronister **MOVED, SECONDED** by Ballhorn to adjourn.

**VOTE WAS:**

- AYE:** Ballhorn, Robinson, Rider, Chronister, White
- NAY:** None.
- ABSTAIN:** None.
- ABSENT:** None.

*Chairman White declared motion CARRIED by a vote of 5 to 0 with 0 absent.*

*The meeting adjourned at 6:12pm.*

Signed \_\_\_\_\_  
**Matt White, Chairman**

Signed \_\_\_\_\_  
**Lindsey Grigg, Secretary**