

**EL RENO MUNICIPAL AUTHORITY**  
REGULAR MEETING OF  
TUESDAY – FEBRUARY 12, 2019 – 5:30 P.M.  
EL RENO CITY COUNCIL CHAMBERS  
101 N. CHOCTAW AVENUE – EL RENO, OKLAHOMA

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**MINUTES**

**A. CALL MEETING TO ORDER**

*Chairman White called the meeting to order at 5:35pm.*

**B. ROLL CALL**

Present: Matt White, Chairman  
Tracey Rider, Trustee  
Tim Robinson, Trustee  
Bob Ballhorn, Trustee

Absent: JT Chronister, Vice-Chairman

Staff Present: Karen Fowler, Deputy Treasurer  
Jeremy Frazier, City Manager  
Marsha Leck, Finance Director/Treasurer  
Ken Brown, Police Chief  
Kent Lagaly, Fire Chief  
Alli Hernandez, PIO/Deputy Court Clerk  
Dustin Downey, City Planner  
Roger Rinehart, City Attorney  
Buddy Kamm, Airpark Manager  
Paul Broyles, Code Enforcement/Marshal  
Brandon Chapman, Code Enforcement/Deputy Marshal  
Tamara Vickrey, HR Director  
Jeff Kouba, Public Works Director  
Lindsey Grigg, City Clerk  
Jason Duff, Assistant Fire Chief  
Richard Lewis, Judge

Others: Ray Dyer, El Reno Tribune  
Greg Graves  
Carol Gatlin  
Robert Perkins  
Brenda Perkins  
Frank McLendon  
NHS Representative Bill

**C. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

**D. CONSENT AGENDA:** *The following items are considered to be routine by the El Reno Municipal Authority and will be enacted with one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately:*

1. Approval of minutes of the January 08, 2019 Regular Meeting of the El Reno Municipal Authority.
2. Approval of Resolution No. 19-027; a resolution authorizing persons to transact financial business (signatures) for the City of El Reno.
3. Approval of Budget Amendments for the fiscal year 2018-2019, ending June 30, 2019.
4. Approval of claims requiring Trustee authorization for the period beginning January 1, 2019 and ending January 31, 2019.

Ballhorn **MOVED, SECONDED** by Robinson to approve items 1-4 of the consent agenda.

**VOTE WAS:**

**AYE:** White, Rider, Robinson, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

**E. DISCUSSION ITEMS**

5. \*Discussion, consideration, and possible action to approve to pay off the 2008 Taxable series loan in the amount of \$456,200.00 including interest and fees, not to exceed a complete total of \$485,000.00 and authorize Chairman/Mayor to sign a letter for pay off approval.

*Discussion held regarding the positive financial standing and the means to pay off the loan.*

Robinson **MOVED, SECONDED** by Rider to approve to pay off the 2008 Taxable series loan in the amount of \$456,200.00 including interest and fees, not to exceed a complete total of \$485,000.00 and authorize Chairman/Mayor to sign a letter for pay off approval.

**VOTE WAS:**

**AYE:** White, Rider, Robinson, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

6. \*Discussion, consideration, and possible action to award bid for Project No. J-30; Downtown Tower Waterline and approve Mayor to sign all documents associated thereto.

Robinson **MOVED, SECONDED** by Ballhorn to award bid for Project No. J-30; Downtown Tower Waterline to Lone Hickory Cattle in the amount of \$65,425.00 and approve Mayor to sign all documents associated thereto.

**VOTE WAS:**

**AYE:** Rider, Robinson, White, Ballhorn.

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

7. \*Discussion, consideration, and possible action to award bid for Project No. J-31; Bridge Remediation on South Country Club Road and approve Mayor to sign all documents associated thereto.

Robinson **MOVED, SECONDED** by Rider to award bid for Project No. J-31; Bridge Remediation on South Country Club Road to Lone Hickory Cattle in the amount of \$39,750.00 and approve Mayor to sign all documents associated thereto.

**VOTE WAS:**

**AYE:** Rider, Robinson, White, Ballhorn.

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

8. \*Discussion, consideration, and possible action to accept project No. I-44 (recorded duplicate J-10); Sanitary Sewer Force Main to serve Crossroads Pointe Development and make final payment to Miller, Inc. dba J&C Construction in the amount of \$881.16, and activate maintenance bond.

Robinson **MOVED, SECONDED** by Ballhorn to accept project No. I-44 (recorded duplicate J-10); Sanitary Sewer Force Main to serve Crossroads Pointe Development and make final payment to Miller, Inc. dba J&C construction in the amount of \$881.16, and activate maintenance bond.

**VOTE WAS:**

**AYE:** Rider, Robinson, White, Ballhorn.

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

9. \*Discussion, consideration, and possible action to approve a plan for street resurfacing and reconstruction.

Ballhorn **MOVED, SECONDED** by Robinson to approve a plan for street resurfacing and reconstruction and to move forward with bidding.

**VOTE WAS:**

**AYE:** Rider, Robinson, White, Ballhorn.

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

10. \*Discussion, consideration, and possible action regarding a Letter of Intent between the City of El Reno/El Reno Municipal Authority and Flex-Chem Corporation.

*Item pulled with No Action Taken.*

11. \*Discussion, consideration, and possible action to enter into an agreement with Canadian County Rural Water District No. 4.

*Item pulled with No Action Taken.*

**F. ADJOURNMENT**

Filed in the office of the City Clerk and posted on the bulletin board at the west entrance of the El Reno Municipal Building, 101 N. Choctaw at 5:00pm on February 08, 2019.

Robinson **MOVED, SECONDED** by Ballhorn to adjourn.

**VOTE WAS:**

**AYE:** Rider, Robinson, White, Ballhorn.

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Chronister.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

*The meeting adjourned at 5:49pm*

Signed \_\_\_\_\_  
**Matt White, Chairman**

Signed \_\_\_\_\_  
**Lindsey Grigg, Secretary**