

**EL RENO MUNICIPAL AUTHORITY**  
REGULAR MEETING OF  
TUESDAY – MARCH 12, 2019 – 5:30 P.M.  
EL RENO CITY COUNCIL CHAMBERS  
101 N. CHOCTAW AVENUE – EL RENO, OKLAHOMA

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**MINUTES**

**B. CALL MEETING TO ORDER**

*Chairman White called the meeting to order at 6:15pm.*

**C. ROLL CALL**

Present: Matt White, Chairman  
Tracey Rider, Trustee  
JT Chronister, Vice-Chairman  
Bob Ballhorn, Trustee

Absent: Tim Robinson, Trustee

Staff Present: Karen Fowler, Deputy Treasurer  
Jeremy Frazier, City Manager  
Marsha Leck, Finance Director/Treasurer  
Ken Brown, Police Chief  
Kent Lagaly, Fire Chief  
Alli Hernandez, PIO/Deputy Court Clerk  
Dustin Downey, City Planner  
Roger Rinehart, City Attorney  
Buddy Kamm, Airpark Manager  
Paul Broyles, Code Enforcement/Marshal  
Brandon Chapman, Code Enforcement/Deputy Marshal  
Tamara Vickrey, HR Director  
Jeff Kouba, Public Works Director  
Lindsey Grigg, City Clerk  
Jason Duff, Assistant Fire Chief  
Richard Lewis, Judge

Others: El Reno Tribune  
Cindy Carmichael, Mercy  
Marcy Twyman, Crawford & Associates  
LaDonna Sinning, Arledge & Associates  
Rosa & Steve Culver; 1904 Palo Verde  
Ryan Scarmello  
Lyndsey & John Prince  
Bruce Copeland  
Laura Kennedy  
Nate Ellis, PFLG

**D. NEW BUSINESS, DELETIONS OR CONTINUANCES TO THE AGENDA**

**D. CONSENT AGENDA:** *The following items are considered to be routine by the El Reno Municipal Authority and will be enacted with one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately:*

1. Approval of minutes of the February 12, 2019 Regular Meeting of the El Reno Municipal Authority.
2. Approval of claims requiring Trustee authorization for the period beginning February 1, 2019 and ending February 28, 2019.

Chronister **MOVED, SECONDED** by Ballhorn to approve 1-2 of the Consent Agenda.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

**E. DISCUSSION ITEMS**

3. Discussion, consideration, and possible action to approve Resolution No. 19-029; a Resolution authorizing the El Reno Municipal Authority (the "Authority") to issue its Sales Tax Revenue Note, Series 2019A (the "Note") in the aggregate principal amount of \$4,195,000.00; waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; ratifying and confirming a Sales Tax Agreement by and between the City of El Reno, Oklahoma (the "City") and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Supplemental Note Indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note Indenture; authorizing and directing the execution of the Note and other documents relating to the transaction; approving and authorizing an Escrow Deposit Agreement; approving professional services agreements; and containing other provisions relating thereto.

Chronister **MOVED, SECONDED** by Ballhorn to approve Resolution No. 19-029 with 3% Interest.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

4. Discussion, consideration, and possible action with respect to Resolution No. 19-030; a Resolution authorizing the El Reno Municipal Authority (the "Authority") to issue its Sales Tax Revenue Note, Taxable Series 2019B (the "Note") in the aggregate principal amount of not-to-exceed \$4,700,000; waiving competitive bidding and authorizing the note to be sold on a negotiated basis; approving and authorizing a Sales Tax Agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; approving and authorizing execution of a Note Indenture authorizing the issuance and securing the payment of the Note; providing that the organizational document creating the Authority is subject to the provisions of the Note Indenture; authorizing and directing the execution of the Note and other documents relating to the transaction; approving professional services agreements; and containing other provisions relating thereto.

Chronister **MOVED, SECONDED** by Ballhorn to approve Resolution No. 19-030 with 5.5% Interest.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

5. Discussion, consideration, and possible action authorizing the appropriation and transfer of \$4,500,000 from proceeds of the Series 2019B Note to the El Reno Hospital Authority for payment of costs of constructing a new healthplex facility and authorize an appropriate budget amendment for Fiscal year ending June 30, 2019, reflecting the issuance of the Series 2019B Note and the transfer of the proceeds thereof.

Chronister **MOVED, SECONDED** by Ballhorn to authorize the appropriation and transfer of \$4,500,000 from proceeds of the Series 2019B Note to the El Reno Hospital Authority for payment of costs of constructing a new healthplex facility and authorize an appropriate budget amendment for Fiscal year ending June 30, 2019, reflecting the issuance of the Series 2019B Note and the transfer of the proceeds thereof.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

6. \*Discussion, consideration, and possible action to enter into an agreement with Canadian County Rural Water District No. 4 (CCRWD4) for utility services.

Chronister **MOVED, SECONDED** by Rider to approve to enter into an agreement with Canadian County Rural Water District No. 4 (CCRWD4) for utility services.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

7. \*Discussion, consideration, and possible action to enter into an agreement with Canadian County Water Authority (CCWA) for utility services.

Ballhorn **MOVED, SECONDED** by Rider to approve to enter into an agreement with Canadian County Water Authority (CCWA) for utility services.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

8. \*Discussion, consideration, and possible action to approve change order no. 1 in the amount of \$18,999.90 and pay application No. 3 in the amount of \$205,338.90 for Project No. G-10; CDBG Project No. 16754, 2016 CDBG, Water & Drainage and authorize Chairman/Mayor to sign all documents associated thereto.

Ballhorn **MOVED, SECONDED** by Rider to approve change order no. 1 in the amount of \$18,999.90 and pay application No. 3 in the amount of \$205,338.90 for Project No. G-10; CDBG Project No. 16754, 2016 CDBG, Water & Drainage and authorize Chairman/Mayor to sign all documents associated thereto.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

9. \*Discussion, consideration, and possible action to approve and accept the project, make a final payment in the amount of \$14,606.40 to M&T Septic & Backhoe, activate maintenance bond for Project No. F-03; Wastewater Treatment Plant Improvements; CWSRF project No. ORF-13-0003-CW (otherwise known as "Septic Hauling Station) and authorize Chairman/Mayor sign all documents associated thereto.

Ballhorn **MOVED, SECONDED** by Chronister to approve and accept the project, make a final payment in the amount of \$14,606.40 to M&T Septic & Backhoe, activate maintenance bond for Project No. F-03; Wastewater Treatment Plant Improvements; CWSRF project No. ORF-13-0003-CW (otherwise known as "Septic Hauling Station) and authorize Chairman/Mayor sign all documents associated thereto.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

10. \*Discussion, consideration, and possible action to award bid for Project No J-34; Contract No. 1; El Reno Paving Improvements; Project No. J-35; Contract No. 2 El Reno Paving Improvements; and Project No. J-36; Contract No. 3. El Reno Paving Improvements, approval of budget amendments and authorize Chairman/Mayor sign all documents associated thereto.

Chronister **MOVED, SECONDED** by Ballhorn to award bid for Project No J-34; Contract No. 1; El Reno Paving Improvements to Vance Brothers in the amount of \$736,391.05; Project No. J-35; Contract No. 2 El Reno Paving Improvements to Schwarz in the amount of \$1,058,271.00; and Project No. J-36; Contract No. 3. El Reno Paving Improvements to Schwarz in the amount of \$1,275,306.00, approval of budget amendments and authorize Chairman/Mayor sign all documents associated thereto.

**VOTE WAS:**

**AYE:** Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** White.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 3 to 1 with 1 absent.*

11. \*Discussion, consideration, and possible action to award bid for Project No. J-37; Lime Slakers to serve Water Treatment Plant, approval of budget amendment and authorize Chairman/Mayor sign all documents associated thereto.

White **MOVED, SECONDED** by Ballhorn to reject bids for Project No. J-37; Lime Slakers to serve Water Treatment Plant.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

12. \*Discussion, consideration, and possible action to set a minimum credit card transaction for the use of bulk water at the bulk water station in the amount of \$20.00.

Chronister **MOVED, SECONDED** by Ballhorn to approve to set a minimum credit card transaction for the use of bulk water at the bulk water station in the amount of \$20.00.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

**F. ADJOURNMENT**

Filed in the office of the City Clerk and posted on the bulletin board at the west entrance of the El Reno Municipal Building, 101 N. Choctaw at 5:00pm on March 08, 2019.

Chronister **MOVED, SECONDED** by Ballhorn to adjourn.

**VOTE WAS:**

**AYE:** White, Rider, Chronister, Ballhorn

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Robinson.

*Chairman White declared motion CARRIED by a vote of 4 to 0 with 1 absent.*

*The meeting adjourned at 6:34pm.*

Signed \_\_\_\_\_  
**Matt White, Chairman**

Signed \_\_\_\_\_  
**Lindsey Grigg, Secretary**